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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 6 March 1958

FROM : Acting Chief, Plans and Policy Staff Document No. 4

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NO CHANGE in Class. ☐☐ DECLASSIFIED

SUBJECT: Weekly Activities Report #9

Class. CHANGED TO: TS S 0

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 07 MAR 1978 By: A. COMPLETED PROJECTS1. DD/I Training Requirements

A staff review of the Office of Central Register training questionnaires was completed. The written conclusions and a draft training regulation for AD/OCR consideration were given DC/IS. Essentially, it was concluded that no basis exists for the "curriculum of courses" concept as proposed by DC/IS. Further, it would appear that OCR is not fully availing itself of OTR courses already on the books and that a responsible TRO is needed on Mr. Paul Borel's staff to cope with the training problems of OCR.

2. OTR Objectives

Prepared consolidated list of OTR objectives for 1958 to be presented to the DD/S.

3. Proposed Regulation

Prepared proposed OTR regulation on emergency duty.

4. Meeting at 7 March 1958

The final staff work has been completed for the OTR "Summit" meeting at

B. PROJECTS IN PROCESS1. Use of Selected OTR Courses for Active Duty Training of CIA Reservists

Col. Chief of Military Personnel Division, Office of

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Personnel, has agreed to the use of selected OTR courses for active duty assignments of Agency reserve officers. It may be necessary to obtain the concurrence of the Army, Air Force and Marine Corps before initiating this program. This will be determined by the end of the next reporting period. Capt. [] Chief of the Reserve Affairs Branch, will assist OTR in initiating this program by (a) publishing an announcement to all reserve officers of the OTR courses which may be used for active duty training periods as soon as a long-term schedule for these courses has been established, and (b) publishing orders as a basis for enrollment in these courses for those officers who meet established OTR prerequisites for such training.

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The undersigned will undertake the development of a long-term schedule with the appropriate School Chiefs and will, at the same time, establish prerequisites for enrollment which will assure the maintenance of the need-to-know principle which is inherent in certain Operations School courses.

2. CIA Civilian Reserve Program

Discussions were held with Mr. [] and Mr. [] of the Office of Personnel regarding OTR's participation in the Civilian Specialist Reserve Program. Mr. [] stated that the Office of Personnel would like to know (a) the number of civilian reservists desired by OTR for the pilot program (b) the position title to be assigned to the civilian reservist (c) the approximate GS grade, and (d) a formal statement regarding the training the civilian reservist is to receive.

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OTR's request for participation in this program is to be forwarded to the Director of Personnel through the DD/S. It was again emphasized by Mr. [] that selectees for this program must not be employed by the Government or have affiliation with a military reserve organization. This information was given to Mr. [] A&E Staff, for his use in preparing OTR's request, with the offer of further assistance by this Staff if desired.

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C. PERSONNEL

1. Miss [] completed the PETB and is attending the Intelligence Orientation Course.

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